

**Alamosa Volunteer Search and Rescue
Meeting Minutes: Tuesday, November 28, 2017
Location: Alamosa County Sheriff's Office**

The monthly meeting of the Alamosa Volunteer Search and Rescue Organization (AVSAR) was held on Tuesday, November 28, 2017 at 1800 hours Mountain Standard Time (MST). It was held in the Alamosa County Sheriff's Office classroom.

Board Members Present: Mérida Zerbi, Bruce Morrison, Don Thompson

Team Members Present: Helina Alvarez, Stephen Cline, Darrell Elder, Chris Lavery, Clifford Wagner, Levi Wilner, and Crystal Wilson

Board Absent: Suzi Hopper and Rob Mabry

Call to Order: The current President being absent and the Vice-President, Bruce Morrison, having deferred his right to lead the meeting, the AVSAR Secretary, Mérida Zerbi, called the meeting to order at 1809 MDT and also recorded the minutes. A quorum of members were present and the meeting, having been duly convened, was ready to proceed with business.

Announcements:

Suzi Hopper has tendered her resignation as AVSAR President, but will remain available to the team to support a smooth transition for the new Board members.

Nominations: The floor was opened for all team members to make nominations for each position. There were limited nominations and therefore no contested positions. Rob Mabry's desire to maintain his at-large position was confirmed by text messages between Rob and Mérida during the nomination process.

Elections: The team voted to elect, without any objections, the following:

President: Mérida Zerbi

Vice President: Clifford Wagner

Executive Secretary: Crystal Wilson

Treasurer: Don Thompson

Member at Large: Rob Mabry

Approval of Prior Meeting Minutes: There having been no October meeting, there were no prior minutes to approve.

Treasurer's Report: AVSAR Treasurer, Don Thompson, provided a written summary of the team's finances and verbally addressed the recent donation from Avingrid, the total donations and expenses for 2017, and the current checking and savings account balances. The Treasurer's written summary will be posted to the AVSAR website.

Correspondence: None.

Committee Reports: None.

Old Business:

WFR EXPENSE: The team discussed the final expenses incurred for the Wilderness First Responder (WFR) Training and retroactively authorized the expenditure. The team policy for authorization of expenditures between meetings will be clarified at the January meeting.

DOLA GRANT: The team discussed the proposed change for the use of the DOLA funds. The 1st Level grant designated for Rigging Training can be used for the usual out-of-valley Rigging for Rescue course for 2 persons or it can be used to hire an instructor to create a weekend Rigging Workshop for 6-8 persons on the Blanca Massif specific to the team's needs. The team is in favor of the training that will be local and include more team members. The Board will clarify the terms of the individualized workshop and approve payment if it meet's the team's needs.

New Business:

MEDICAL COMMITTEE MODIFICATIONS: The team discussed the need to revisit the role and composition of the Medical Committee. Stephen Cline agrees to act as Medical Committee Leader. Crystal Wilson agrees to join the Medical Committee. Helina Alvarez agreed to stay on the Medical Committee. Morgan Barnes, Francis Song, and Levi Wilner will stay on the Medical Committee if they consent to do so.

COMMUNICATIONS COMMITTEE: The team discussed the need to revisit the role and composition of the Communications Committee. Team Liaison, Deputy Chris Lavery, agreed to act as Communications Committee Leader and Clifford Wagner will assist.

GEAR & EQUIPMENT or GROUND TEAM COMMITTEE: The team discussed the formation of a Gear & Equipment Committee or a Ground Team. Clifford Wagner agreed to be on the Gear & Equipment Committee if it was created. The team would like to ask Morgan Barnes if he would agree to lead the Ground Team Committee if it was created.

KNOTS BOARD: The team discusses an offer of assistance to build a Knot Board for classroom practice. Mérida Zerbi will discuss the possibility and any size limitations with the Sheriff's Office, gather more details about the offer to assist, and report back to the team.

MEDICAL KIT EXPENSE AUTHORIZATION: The WFR participants informed the team about the need to update the team's medical supplies and medical kits. Stephen Cline proposed the team move to a modular kit and presented the benefits of the modular system and his preliminary estimate of expenses to update the kit system and necessary supplies. The team agreed that the short-term priority is the medical kit updates and authorized a process for expenditure of funds prior to the next meeting;

- 1) The Medical Committee will review Stephen's list and agree upon a proposed list of expenses, up to \$1000.00, for medical and trauma supplies and two modular kit systems;
- 2) The Medical Committee shall email the proposed list of expenses to the team and designate a limited time period for input;
- 3) The Medical Committee shall consider all input received, agree upon a final list, and submit the final list to the Board as a request for funds;
- 4) The Board shall send approval of the request for funds the Treasurer who shall authorize \$1000.00 of team funds as requested by the Medical Committee;
- 5) The Medical Committee is authorized to order, receive and inventory the new medical supplies and modular kits on the final list.

The Medical Committee is further authorized to research and report back to the team on longer-term priorities, including a vacuum mattress for immobilization during transport, a carbon fiber oxygen tank, and a field-capable AED.

Next Training: Rig Inventory Training is scheduled for Sunday, December 3, 2017, at 1300 hours MST. Meet in the parking lot at the Alamosa Sheriff's Office. Bring weather appropriate clothes.

Next Meeting: Tuesday, January 23, 2017, at 1800 MST at Alamosa Sheriff's Office classroom. There is no meeting in December.

Adjournment: There being no further business to come before the meeting, it was adjourned at 1930 hours MST.

Respectfully submitted,

Crystal Wilson

AVSAR Executive Secretary